
The meeting of the TRWDB Youth Committee was held on August 16, 2018 at 1:00 p.m. at the Turin Town Hall, 47 Turin Rd, Senoia, GA 30276.

Members present were presiding Vice-Chairwoman Alfrieda Thomas, William Futrell, Dr. William Murray, Meagan Pearson, Veronica Dowell, Jason Williams. Other members were unable to attend.

Staff Present: Dawn Burgess, Stephane Matthews and Keisha Whitner

The agenda consisted of the following items:

- Welcome & Call to Order
- Approval of Youth Committee Minutes (6.20.2018)
- PY17 Program Reports
 - Active Caseloads
 - New Registrations
 - Exits
 - Expenditures
- PY18 Program Reports
 - Active Caseloads
 - Work Experience
- Occupational Skills Training – Non ITA
- Other Business
- Adjourn

CALLED TO ORDER AND WELCOME

Vice Chairwoman Alfrieda Thomas called the meeting to order at 1:05 p.m., and she welcomed everyone in attendance.

APPROVAL OF MINUTES OF LAST MEETING

Vice Chairwoman Thomas presented the minutes of the meeting held on June 20, 2018 for approval.

Vice-Chairwoman Thomas asked the members if anyone had any questions in reference to the minutes. There were no questions from the members present.

Vice-Chairwoman Thomas then asked the Committee members for approval of the meeting minutes.

Motion

Jason Williams motion to approve the meeting minutes from the June 20, 2018 Youth Committee meeting. Veronica McDowell 2nd the motion. All agreed.

PY17 PROGRAM REPORTS

Vice Chairwoman Thomas called for Ms. Stephanie Matthews to present the Program Reports to the Committee members.

Active Caseloads

Ms. Matthews provided an overview of the active caseload reports to the Committee members. She stated that we currently have 384 active youth on the caseload across all 10-counties. She stated that Goodwill is serving 51 youth, WGTC is serving 76 youth, and Paxen is serving 257 youth.

New Registration

Ms. Matthews stated that the 384 youth we served this program year PY17, and 194 of the youth served were new registrations. She stated that Goodwill served 25, WGTC 73, Paxen 96, which gave us a total of 194.

Exits

Ms. Matthews informed the Committee members in the last program year we had 267 youth exited the program in PY17. She stated that Goodwill had 98, WGTC 35 and Paxen 134. She stated the numbers for Goodwill and Paxen include individuals removed from the caseloads due to a lack of contact. All caseloads need to be cleaned up by PY18. She stated that the performance is no longer in the ghost years of performance. Every exit has a positive or negative impact on performance.

Ms. Matthews informed the Committee members, that she had received information from the state, and some of these exits we had last program year may start counting towards this program year. She stated that this would not necessarily be a good thing. She informed the committee that we need to start getting the individuals placement and positive employment information from the youth, and put the information in GWR. She stated it might not affect us as it positively could.

Expenditures

Ms. Matthews stated that the contractors submit their invoices every month and we reimburse them every month. She stated that we are in the process of process May and June invoices for all the contractors, and she provided the numbers to the committee members. Ms. Matthews estimated return of funds after the Program year, Goodwill would have left in their budget a total of \$60,000, WGTC \$27,000 and Paxen \$50,000 with a total of \$147,000 left in the budget between all the contractors. This funding left will be coming back in-house. She stated that we do not want to have money left over in the budget. She informed the Committee members that we need to think of some innovative ways to spend some of this youth money. The funds that are not spent would be recaptured by the state. Funding that is recaptured, could lower our funding for the next program year.

Ms. Matthews informed the Committee members that we have two years to spend the youth funding. She stated that in August is when the state complete their paperwork, and in October is when the funds are recaptured by the state.

She informed the Committee, the only contractors who were up on their performance (new registrations) was WGTC. She stated that WGTC and Goodwill numbers were good. She stated that Paxen did not meet their performance.

Ms. Matthews informed the Committee that Paxen will be sending an overview of what they are doing and the Youth they are serving. She stated that Paxen had a situation on Friday, June 15th a driver ran their car inside the front of the Paxen office, and caused a lot of damage to the building. The office is boarded up and closed. She informed the Committee members that Paxen has moved their supplies and files from that location to the Greenville office. She stated that she thinks it is going to be hindrance on this side, because they had GED students visiting the Thomaston office. She stated the participants have nowhere to go right now.

Ms. Matthews informed the Committee members that she would keep them informed of Paxen's performance.

Jason Williams asked, what the impact is since the Technical School System of Georgia (TCSG) would be taking over Workforce, how would that work this coming year. Ms. Matthews informed the committee that it should not be an impact with Workforce moving under TCSG. She would keep them updated of any updates.

Dr. Murray asked Stephanie about the funds that we need to think creatively about for spending, do we have to spend those funds with those contractors. Stephanie informed the Committee that we do not. She stated that what she has been doing with the Youth Contractors, when she attend meetings, she purchase her own material for recruitment. She could purchase material that the contractors could distribute when they are doing out in the communities and doing job fairs. She stated that she is limited on what she could do, but she is always thinking outside the box to figure out what she can do. She stated that Occupational Skills training is her next big project that she would like to do across the region. She stated these funds for the training would not come from the Contractor's budget. She stated that the game plan is that she would be spending as much as the Contractors on training would, so we do not have to experience another recapture. She informed the Committee once we get everything established with funding the trainings on this side, they will have the funds added to their budgets, and they will pay the Providers for their services once the Committee and the TRWDB Board approve the trainings.

Ms. Matthews asked if anyone had any questions regarding the budgets. No one had any questions.

PY18 Program Reports

Active Caseloads

Ms. Matthews provided an overview of the PY18 Active caseload reports to the Committee members. She stated that we currently have 323 active youth on the caseload across all 10-counties.

She stated that Goodwill is serving 47 youth, WGTC is serving 74 youth, and Paxen is serving

223 youth.

Work Experience

Ms. Matthews informed the Committee members that we have 39 total participants in the Work Experience. She stated that Goodwill has 16 and Paxen has 23 participants in the Work Experience program. She stated with the real numbers, we should see an increase once we add Goodwill numbers, as we get ready to roll out the activity on that side.

Occupational Skills Training – Non ITA

Ms. Matthews stated that Southern Crescent and West Georgia Technical College reached out to her to the youth enrolled in their programs. She stated that under the law, one of the elements under the youth programs is element #5 the Occupational Skills training. She stated that there was no true definition or outline as to how we could make this work. Since this is an adult program, Ms. Matthews was wondering if this training could be completed and paid for with Youth funds without completing an ITA. She informed the Committee members that we have been co-enrolling the youth in the adult program for statistical training. The State informed her that they did not see anything that states, it cannot be done.

Ms. Matthews stated that we are beginning with Troup County Manufacturing Skills training. She stated that Troup County reached out to her, and they have individuals who are graduating and they would like to keep track of those individuals, and would like them to be involved in something if they will not be going to school at a Technical college or University. They asked if we could get them in any type of training or work program.

Ms. Matthews informed the Committee members the training is a two-week program, and the training will be held at WGTC Economic Development Department. The training will consist of a Post-Secondary Credential: OSHA 10 and Forklift Safety. The cost of the training is \$2,000 per participant (25 youth). The training will include material, online module, assessments, instructor salary, and employer tours. The total cost of the training is \$50,000. After the training, the youth will receive a certificate of completion on Graduation Day and will have an opportunity to interview with the local industry representative.

Ms. Matthews stated that after the youth completes the training program, she would like for them to go through Work Experience program, then the employer would hire them permanent. She stated this would help spend some of the Work Experience funds.

Jason Williams asked if the students with disabilities are included in the numbers for the training program. Ms. Matthews informed the Committee that the program is designed for all students who meet the youth requirements, and age 18-24. She stated that the training is only for Troup County but she have a meeting with SCTC in Griffin to begin a program on that side of the region. She asked were there any questions or ideals. No one had any questions.

Motion:

Jason Williams made a motion to approve the Occupational Skills Training Non-ITA program. Meagan Pearson 2nd the motion. All Agreed.



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Future Meeting Dates

The next Youth Committee meeting is scheduled on October 18, 2018 at 1:00 p.m. at the Turin Town Hall.

Adjournment

There being no further business to discuss. Vice-Chairman Thomas adjourned the meeting at 1:50 p.m. The meeting was adjourned.

Gail Long, Chairwoman

Date