

Three Rivers Workforce Development Board (TRWDB)
Meeting Minutes

Post Agenda

February 24, 2022

9:00am

The Three Rivers Workforce Development Board, Area 8 held their quarterly meeting on Thursday, February 24, 2022 via zoom teleconference.

Board Members in Attendance: David Banks, Joey Barrett, Angela Berch, Jennifer Corcione, Brandon Eley, Chairman, Amanda Fields, Jeffery Haire, Steve Hendrix, Kevin Hilton, Dave Lamb, Gail Long, Frank "Chunk" Newman, Rhyn Owenby, and Marnette Wilson

Board Members Absent: LaToya Banks-Colvin, Meg Hattendorf, and Jeff Rogers

LEO Board Members Present: Douglass Hollberg, Mayor

TRWDB Staff in Attendance: Kedra Banning, Kim Bennett, Dawn Burgess, Kirk Fjelstul, Stephanie Glenn, Stephanie Matthews, Carolyn Mitchell, Danny Mitchell and Keisha Whitner

Guest Present: Leigh Newman, WGTC Executive Director of Economic Development

Called to Order

Chairman Eley called the meeting of the Three Rivers Workforce Development Board to order on February 24, 2022 at approximately 9:03 a.m., via Zoom teleconference.

Chairman Eley welcomed everyone in attendance and introduced the new board member Marnette Wilson with GVRA. After the roll call, Chairman Eley informed the Board members that we met quorum.

Amended Agenda

Chairman Eley asked for a motion to amend the agenda. All Agreed.

Motion:

Jennifer Corcione made a motion to amend the agenda. Dave Lamb, 2nd the motion. All Agreed.

Chairman's Reports

Approval of the Consent Agenda (Action Item)

Chairman Eley asked for a motion to approve the consent agenda. All Agreed.

Motion:

Jennifer Corcione made a motion to approve the consent agenda. Dave Lamb, 2nd the motion. All Agreed.

WGTC Fire Fighter II Training

Chairman Eley ask for the introduction of WGTC Fire Fighter II Training Program presented by Leigh Newman, WGTC Executive Director of Economic Development Programs.

Leigh provided an overview of the WGTC Fire Fighter II Training program to the Board members.

New Business

Director's Report – Stephanie Glenn, Workforce Director

Interagency Transfer of Funds – Action Item

Stephanie Glenn provided an overview of interagency transfer of PY20 youth funds in the amount of \$359,241.00 to local workforce areas in the state identified as needing and able to utilize funds prior to the grant expiration.

Chairman Eley asked for a motion to approve the Interagency Transfer of Funds.

Motion:

Marnette Wilson made a motion to approve the Interagency Transfer of Funds. Jennifer Corcione, 2nd the motion. All Agreed.

Financial Key Indicator

Stephanie Glenn provided an overview of the Financial Key Indicator report to the Board.

Deputy Director's Report – Stephanie Matthews, Workforce Deputy Director

RFPs Contractors' Recommendations (Career and Youth Services Programs) – Action Item

Stephanie Matthews provided an overview of the Career Service Program RFP recommendation. She informed the board members that WGTC was chosen as the provider to continue services for the Career Services Program. After the negotiation period, WGTC proposed funding amount of the Career Services contract is \$297,005.00 to serve 150 participants.

Youth Services Program

Stephanie Matthews provided an overview of the Youth Services RFP recommendation. She informed the board members that WGTC was chosen as the provider to continue services for the Youth Services Program. After the negotiation period WGTC Youth Services proposed funding amount for the Youth Services contract is \$374,252.00 to serve 100 youth participants.

Chairman Eley asked for a motion to approve WGTC as the Career and Youth Services Contractor.

Motion:

Marnette Wilson made a motion to approve WGTC as the Contractor for the Career Services Programs. Jennifer Corcione, 2nd the motion. Frank "Chunk" Newman and Angela Berch abstained. All Agreed.

Motion:

Steve Hendrix made a motion to approve WGTC as the Contractor for the Youth Services Programs. Kevin Hilton, 2nd the motion. Frank "Chunk" Newman and Angela Berch abstained. All Agreed.

Program Services Report – Carolyn Mitchell, Program Services Manager

Carolyn Mitchell provided an overview of the Mid-Year Program Risk Assessment tool for WGTC to the Board members.

SCTC Manufacturing Safety & Essentials (Action Item)

Carolyn provided an overview of the Southern Crescent Technical College (SCTC), Manufacturing Safety & Essential program to the Board members. She stated that SCTC is proposing that the 2-week training program is to provide training to adult education students residing in Butts, Lamar, Pike, Spalding and Upson counties. The total program cost is \$30,000.00 / \$2,000.00 per participant.

Chairman Eley asked for a motion to approve the SCTC Manufacturing Safety & Essentials training program.

Motion:

Dave Lamb made a motion to approve the SCTC Manufacturing Safety & Essentials training program. Kevin Hilton, 2nd the motion. Steven Hendrix and Frank "Chunk" Newman abstained. All Agreed.

Youth Services Report – Kedra Banning, Youth Services Manager

Kedra Banning provided an overview of the Mid-Year Program Risk Assessment tool for WGTC to the Board members.

Business Services – Danny Mitchell, Business Services Manager

Danny Mitchell provided an overview of the Business Services Program, and the upcoming LMI training that will be held in June.

Other Business

Cyber Attack

Kirk Fjelstul, TRRC Executive Director provided a narrative of the Ransomware to the Board members.

Next Meeting

Chairman Eley informed the Board members that the next Board meeting is scheduled on April 28, 2022.

Adjourn

Chairman Eley asked for a motion to adjourn the meeting at 9:43. All Agreed.