
Summary of Meeting Minutes of the TRWDB Executive Committee Meeting Zoom Conference, Friday, January 21, 2022 • 9:00am

Called to Order

Chairman Eley called the Zoom meeting of the TRWDB Executive Committee to order at 9:00 a.m., and welcomed everyone in attendance. Roll call was taken and a quorum present.

Approval of the Meeting Minutes (Action Item)

Chairman Eley asked for a motion to approve the June 28, 2021 meeting minutes.

Motion:

Amanda Fields made a motion to approve the June 28, 2021 meeting minutes, but with a change to the last name. The correction from Jennifer Fields to Jennifer Corcione has been noted, as already written. Dave Lamb, 2nd the motion. All Agreed.

Director's Report – Stephanie Glenn, Workforce Director

Southern Crescent Technical College (SCTC) - Correctional Facility Welding Program (Action Item)

Stephanie Glenn provided an overview of the Correctional Welding program in Spalding County. The program is a 150 hour program designed to welding skills for inmates at the Spalding County Correctional Facility. The cost of the welding program agreement is \$70,000 for 10 inmates upon receipt of an approved additional funds request (AFR) from the Technical School System of Georgia's Office of Workforce Development.

Motion:

Chairman Eley asked for a motion to approve the SCTC Correctional Facility-Welding Program. Dave Lamb made a motion to approve the SCTC Correctional Facility – Welding Program. Amanda Fields 2nd the motion. All Agreed.

Deputy Director's Report – Stephanie Matthews, Deputy Workforce Director

RFP Recommendations – Career & Youth Services (Action Item)

Career Services

Stephanie Matthews provided an overview of the Career Services RFP. She informed the Committee members that WGTC was the only bidder for Career Services. It is recommended that WGTC be awarded the contract to provide Career Services to Adult and Dislocated worker population. The proposed funding amount of the contract is \$297,005.00 to serve 150 WGTC participants. Stephanie informed the Committee members this amount is contingent upon the negotiations with WGTC. The negotiation period will begin on January 22nd and conclude on February 15, 2022. The final determination will be released following the TRWDB meeting on February 24th.

Motion:

Chairman Eley asked for a motion to approve the Career Services Proposal recommendations.

Dave Lamb made a motion to approve the Career Services Proposal recommendations. Joey Barrett 2nd the motion. All Agreed.

Youth Services

Stephanie Matthews provided an overview of the Youth Services RFP for adult services. She informed the Committee members that there were three bidders for Youth Services. WGTC, In the Door, LLC (ITD, LLC) and Moving Spirits Foundation, LLC. She informed the Committee members that Moving Spirits Foundation, LLC proposal was disqualified. Stephanie informed the Committee members that WGTC and In the Door, LLC proposals are considered valid based on the scoring criteria. She informed the Committee members that two years ago, we terminated ITD, LLC contract due to performance. At this time we do not have enough performance data from ITD to bring them back as a provider.

Stephanie informed the Committee members that we are recommending to move forward with negotiations with WGTC. The proposed funding amount of the contract is \$304,062 to serve 100 WGTC youth participants in Troup, Coweta, and Carroll & Meriwether County. The negotiation period will begin on January 22nd and conclude on February 15, 2022. The final determination will be released following the TRWDB meeting on February 24th.

Motion:

Chairman Eley asked for a motion to approve the Youth Services Proposal recommendations. Amanda Fields made a motion to approve the Youth Services Proposal recommendation for WGTC. Dave Lamb 2nd the motion. All Agreed.

Program Services Report – Carolyn Mitchell, Program Services Manager
Career Services Support Services Policy – Technology Support (Action Item)

Carolyn Mitchell provided an overview of the Career Services Support Services Policy revision to the Committee members. Chairman Eley asked for a motion to approve the Career Services Support Services Policy revisions.

Motion:

Joey Barrett made a motion to approve the Support Services Policy Revision. Amanda Fields 2nd the motion. All Agreed.

Youth Services Report – Kedra Banning, Youth Services Manager
Youth Services Support Services Policy – Technology Support (Action Item)

Kedra Banning provided an overview of the Youth Services Support Services Policy revision to the Committee members. Chairman Eley asked for a motion to approve the Youth Services Support Services Policy revisions.

Motion:

Dave Lamb made a motion to approve the Support Services Policy Revisions. Jennifer Corcione 2nd the motion. All Agreed.

Business Services Report – Danny Mitchell, Business Services Manager

Danny provided an overview of the Headlight Data website and the upcoming Healthcare and Manufacturing Roundtables to the Committee members.

Adjournment

Chairman Eley called for the meeting to be adjourned at 9:18 a.m. All Agreed.