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## Summary of Minutes

### Conference Zoom Call of the TRWDB Executive Committee Meeting Friday, July 10, 2020 • 11:00am – 11:15am

#### **Committee Members Participating**

Kevin Hilton, Chairman  
 Brandon Eley, Vice Chairman  
 Angela Berch  
 Jennifer Corcione  
 Amanda Fields  
 Donna Lackey  
 Dave Lamb

#### **Staff Participating**

Kirk Fjelstul, TRRC Executive Director  
 Stephanie Glenn, Workforce Director  
 Stephanie Matthews, Deputy Director  
 Hope Blakely  
 Dawn Burgess

#### **Called to Order**

Chairman Hilton called the Zoom meeting of the TRWDB Executive Committee to order at 11:00am and welcomed everyone participating. Roll call was taken and a quorum present.

#### **Action Item:**

##### **Approval of the Meeting Minutes**

Chairman Hilton asked for a motion to approve the April 2, 2020 meeting minutes.

#### **Motion:**

Donna Lackey made a motion to approve the minutes of the last meeting. Amanda Fields, 2<sup>nd</sup> the motion. All Agreed.

Chairman Hilton turned the meeting over to Stephanie Glenn, Workforce Director to present the Director's Report.

#### **Director's Report**

#### **Action Item:**

##### **Approval of the Draft State Plan to Post for Public Comment.**

Stephanie Glenn provided an overview of the Draft State Plan to the Committee members. She asked the Committee for approval of the Draft State Plan for public comment.

#### **Motion:**

Brandon Eley made the motion to approve the Draft State Plan for public comment. Dave Lamb 2<sup>nd</sup> the motion. All Agreed.

#### **Executive Session/Adjournment**

After the approval of the Draft State Plan, Chairman Hilton called for the meeting to be adjourned at 11:15 a.m., to go into an Executive Session to discuss a personnel matter. All Agreed.