



**Peter L. Banks, Chairman**  
**Kirk R. Fjelstul, Executive Director**

**Counties Served: Butts, Carroll, Coweta, Heard, Lamar,  
Meriwether, Pike, Spalding, Troup and Upson**

**TO: COUNCIL, THREE RIVERS REGIONAL COMMISSION**

**FROM: MS. FAYE PERDUE, SECRETARY, THREE RIVERS REGIONAL COUNCIL**

**SUBJECT: MINUTES OF MEETING HELD DECEMBER 14, 2017**

The Regional Council of the Three Rivers Regional Commission held its meeting at 2:00 p.m. on Thursday, December 14, 2017 at the Sharpsburg Town Hall in Sharpsburg, Georgia.

**WELCOME, CALL TO ORDER, INVOCATION AND PLEDGE OF ALLEGIANCE**

Chairman Peter Banks welcomed the attendees and called the meeting to order. He then asked Mr. Ken Rivers to give the invocation; afterwards Chairman Banks led the members in reciting the Pledge of Allegiance.

**Regional Council Members in Attendance**

Mr. Ken Rivers, Commissioner, Butts County  
Ms. Kay Pippin, Mayor, City of Jackson  
Ms. Clair Jones, Non-Public Member, Butts County  
Ms. Shirley Marchman, Council Member, City of Villa Rica  
Ms. Donna Armstrong-Lackey, Non-Public Member, Carroll County  
Mr. Dustin Koritko, Council Member, City of Newnan  
Mr. Steve Stripling, Non-Public Member, Coweta County  
Mr. Lee Boone, Chairman, Heard County  
Ms. Kathy Knowles, Non-Public Member, Heard County  
Mr. Bennie Horton, Commissioner, Lamar County  
Mr. Peter Banks, Mayor, City of Barnesville  
Ms. Beth Hadley, Chairperson, Meriwether County  
Ms. Faye Perdue, Non-Public Member, Meriwether County  
Mr. Briar Johnson, Chairman, Pike County  
Mr. Bobby Blalock, Mayor, City of Zebulon  
Mr. Fred Roney, Non-Public Member, Pike County  
Mr. Douglas Hollberg, Council Member, City of Griffin  
Mr. Charles Jones, Non-Public Member, Spalding County  
Mr. Richard English, Jr., Commissioner, Troup County  
Mr. Curtis Brown, Jr., Non-Public Member, Troup County  
Mr. Norman Allen, Chairman, Upson County  
Mr. Jim Thornton, Mayor, City of LaGrange  
Dr. Maggie Shook, Governor's Appointee

### Regional Council Members Absent

Mr. Marty Smith, Chairman, Carroll County  
Mr. Tim Lassetter, Commissioner, Coweta County  
Mr. Denney Rogers, Mayor, City of Ephesus  
Mr. Irvin Trice, Non-Public Member, Lamar County  
Ms. Charlene Glover, Mayor, City of Greenville  
Mr. Raymond Ray, Commissioner, Spalding County  
Mr. J. D. Stallings, Mayor, City of Thomaston  
Ms. Sallie Barker, Non-Public Member, Upson County  
Mr. John Edwards, Governor's Appointee  
Mr. John Rainwater, Lt. Governor's Appointee

### Guests Present

Mr. Greg Davis, Auditor, Warren Averett  
Mr. Willie Marchman, Guest of Ms. Shirley Marchman  
Mr. Chris Perkins, Field Representative, Senator David Perdue's office  
Mr. Jimmie Warren, Auditor, Warren Averett  
Mr. Doug Westberry, City Manager, City of Manchester

### Staff Present

Mr. Kirk Fjelstul, Executive Director  
Mr. Robert Hiatt, Deputy Executive Director  
Ms. Peggi Tingle, Administrative Services Director  
Ms. Amanda Turner, Deputy Administrative Services Director  
Ms. Kim Bennett, Senior Accounting Technician  
Ms. Joy Shirley, Director, Area Agency on Aging  
Ms. Hope Blakely, HR Generalist  
Ms. Stephanie Glenn, Deputy Workforce Director  
Ms. Kimberly Dutton, Planner  
Mr. Paul Jarrell, Planner  
Mr. Sam Mukoro, GIS Planner  
Ms. Jan Perez, Secretary

### APPROVAL OF AGENDA

Chairman Banks asked the members to review and approve the agenda. Mr. Doug Hollberg made the motion that the council approve the agenda; it was seconded by Mr. Jim Thornton and carried unanimously.

### APPROVAL OF MINUTES – OCTOBER 26, 2017

Chairman Banks asked the members for a motion to approve the October 26, 2017 meeting minutes. Dr. Maggie Shook made the motion that the council approve the October 26, 2017 meeting minutes; it was seconded by Ms. Donna Armstrong-Lackey and carried unanimously.

## CHAIRMAN'S REPORT

### Nominating Committee

Chairman Banks advised everyone that the following members were appointed to the Nominating Committee:

Mr. Ken Rivers  
Mr. Charles Jones

Mr. Lee Boone  
Ms. Clair Jones

The Nominating Committee will recommend individuals for the positions of chair, vice-chair, secretary, and GARC representative; Mr. Rivers will chair the committee. The council was advised to contact the Nominating Committee with their suggestions of individuals to nominate for the slate of officers.

### Introduction of Guests

The chairman asked several of the guests to introduce themselves to the council. After this was completed, Chairman Banks welcomed and thanked them for attending the meeting.

## AUDIT REVIEW COMMITTEE REPORT (ACTION ITEM)

Mr. Briar Johnson, chairman of the Audit Review Committee, presented the committee's report. He advised the members that the Audit Review Committee met prior to the TRRC council meeting. He asked Mr. Greg Davis to share some of the draft audit's highlights; Mr. Davis did provide some highlights and advised everyone that the audit was an "unmodified" finding. Mr. Johnson stated that the Audit Review Committee had voted to receive the report. Chairman Banks asked if there were any questions; hearing none, he asked if a council member would like to make a motion in connection with the audit. Mr. Rivers made the motion that the council receive the audit; it was seconded by Mr. Richard English and carried unanimously.

## PRESENTATIONS/DELEGATIONS

There were no presentations under this portion of the agenda.

## OLD BUSINESS

No old business was mentioned under this portion of the agenda.

## NEW BUSINESS (ACTION ITEMS)

### Administrative

Ms. Peggi Tingle spoke to the members about the necessary change in trustees (from Mr. Robert Hiatt to Mr. Kirk Fjelstul) for the Money Purchase Pension Plan and the Deferred Compensation Plan as well as the change in signatories for the TRRC checking accounts (adding Mr. Johnson and Mr. Fjelstul as signatories on these accounts).

### Three Rivers RC Formal Record of Action – Money Purchase Pension Plan

The retirement plan's trustee must be changed from Mr. Robert Hiatt to Mr. Kirk Fjelstul. Ms. Armstrong-Lackey made the motion that the trustee be changed; it was seconded by Mr. Thornton and carried unanimously.

### Three Rivers RC Formal Record of Action – Deferred Compensation Plan

The Deferred Compensation Plan's trustee must be changed from Mr. Robert Hiatt to Mr. Kirk Fjelstul. Mr. Hollberg made the motion that the trustee be changed; it was seconded by Mr. Thornton and carried unanimously.

### Resolution for Change in Signatory

Signatories on the TRRC's checking accounts must be adjusted to include Mr. Briar Johnson's name as well as Mr. Fjelstul's name. Mr. Thornton made the motion that the resolution for the change in signatories be approved; it was seconded by Mr. Bennie Horton and carried unanimously.

### TRANSPORTATION (ACTION ITEM)

#### Resolution for the 5310 Program Transit Grant

Mr. Hiatt explained that the resolution for the 5310 Program Transit is one that the council members are asked to approve on a yearly basis. The 5310 Program provides transportation to the elderly and the disabled population and this grant must be submitted to the Department of Human Services (DHS). It was noted that funding for the 5310 Program grant is approximately \$500,000. Ms. Pippin made the motion that the council approve the resolution; it was seconded by Mr. Thornton and carried unanimously.

### EXECUTIVE DIRECTOR'S REPORT

Mr. Fjelstul began his report by stating that he was "excited to get going" and wished everyone a Merry Christmas. He advised the members that a grant opportunity was available through the Georgia Transportation Infrastructure Bank (GTIB). GTIB operates a loan program for transportation infrastructure projects that will improve congestion and mobility, economic development, safety, etc. The applications are due between January 22, 2018 – March 22, 2018. It was noted that GTIB is looking for "shovel ready" projects with priority given to projects that have been named in plans (whether mentioned in comprehensive or transportation plans.) The maximum amount awarded is \$2 million; it was noted that bridge replacement is listed in another category.

The Department of Audits and Accounting (DOAA) scorecard is due out soon. The TRRC has received a copy of the draft and submitted a response to state. Mr. Fjelstul has met with the state auditors. The final edition of the scorecard will be forwarded to the members as soon as it's received by Mr. Fjelstul.

Mr. Fjelstul has visited several communities and met with the council members in those communities as well as attended various chamber events; his agenda is to meet with all members and get their input on what is important in their communities, ways to improve TRRC, ways to improve the council meetings, etc. This ties in with his vision to establish an identity for this region. He is seeking to establish a "strategic plan" that will encourage change on every level; he is looking to begin this in February. He advised the

members that “additional time commitment” will be needed from them, but once the new officers are in place, we’ll “figure that (time commitment) out.”

Mr. Fjelstul advised the council that Mr. Robert Hiatt has helped Workforce to establish a partnership with Troup County, the chamber of commerce, and a consultant and the result is the High Demand Career Initiative (HDCI). He congratulated Mr. Hiatt “on the great work that he’s doing with it.” Mr. Hiatt explained about the Three Rivers Data Center, which is an ongoing resource for our region; this project page will provide workforce and economic development data and other pieces of information that are specific and tailored to the Three Rivers RC area. This program will be updated twice (2) per year; the data center program is still in its infancy stage, with improvements being made in the near future.

#### DEPARTMENT DIRECTOR REPORTS

##### Aging

Ms. Joy Shirley advised the members that Open Enrollment for Medicare officially ended on December 7, 2017, but that it has been extended to December 31, 2017 for areas (all of Georgia) affected by Hurricane Irma.

She reminded everyone that the Aging Area Plan proposal (which is due in March) will be discussed in February and that examples of the letter of intent and resolution to enter into contract were included in their packets for their review.

##### Planning

Mr. Paul Jarrell advised the council that the Local Update of Census Addresses (LUCA) deadline to register for the process is December 15, 2017 and to submit the information to Mr. Sam Mukoro. He also advised that the Planning staff was in the process of several comprehensive plan updates for various areas.

The MAP-21 (concerning the names and locations of roads in areas) is an ongoing process as well; Mr. Jarrell asked that the areas submit their MAP-21 information to Mr. Mukoro.

Plan Implementation Meetings (PIM) are being held in several areas.

Mr. Jarrell’s last reminder concerned the Regional Plan which is due in February, 2019.

#### OTHER BUSINESS

The members were advised that if they had any nominations for TRRC’s slate of officers, please contact Mr. Rivers since he is the chairman of the Nominating Committee.

#### GOOD OF THE ORDER

Mr. Norman Allen advised the members that the county manager for Upson is out of the office due to a medical matter. He asked that the members keep Mr. Jim Wheelless in their thoughts and prayers and to contact him (Mr. Allen) or Ms. Jessica Jones (county clerk) regarding any Upson County matters. He also noted that a group (the chamber, Upson EMC and Georgia EMC) entitled “Unite Upson” began several years ago with the purpose of bringing the community together, establishing priorities, etc. The Orton

Family Foundation (headquartered in Vermont) has selected Thomaston-Upson for a two (2) year community program, "Heart and Soul." This program brings citizens together to build stronger, healthier and economically vibrant communities.

Mr. Curtis Brown mentioned that he is co-producing an event ("Dream Chaser Day" symposium) on January 27, 2018 in the LaGrange-Troup County area; this event is geared toward industrial workers and will stress "soft skills" (time management, interview skills, resume preparation, dress for success, etc.) to the participants.

#### DATE AND LOCATION OF NEXT MEETING

Chairman Banks announced that the next meeting would be February 22, 2018. The meeting location is the Sharpsburg Town Hall and the meeting time is 2:00 p.m.

#### ADJOURNMENT

Chairman Banks wished everyone a "Merry Christmas" and adjourned the meeting.

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Faye Perdue, Secretary