

TO: FINANCE, AUDIT AND ADMINISTRATION COMMITTEE

FROM: MR. KEN RIVERS, CHAIRMAN, FINANCE, AUDIT AND ADMINISTRATION  
COMMITTEE  
THREE RIVERS REGIONAL COMMISSION

SUBJECT: MINUTES OF SPECIAL CALLED MEETING FOR THE FINANCE, AUDIT AND  
ADMINISTRATION COMMITTEE

The Finance, Audit and Administration Committee held a Special Called Meeting at 12:30 p.m. on Wednesday, May 5, 2021. Due to the COVID-19 pandemic, the meeting was held via a Zoom video/conference call. Committee Chair Ken Rivers called the meeting to order and welcomed the members; he suspended the invocation and Pledge of Allegiance in the interest of having a brief meeting. The roll call was taken and the following individuals attended:

Finance, Audit and Administration Committee Members in Attendance

Mr. Ken Rivers, Commissioner, Butts County  
Mr. Terry Nolan, Non-Public Member, Butts County  
Mr. Dustin Koritko, Council, City of Newnan  
Mr. John Rainwater, Lt. Governor's Appointee

Additional Three Rivers Council Members in Attendance

Mr. Cecil McDaniel, Council, City of Barnesville

Staff Present

Mr. Kirk Fjelstul, Executive Director  
Ms. Amanda Turner, Deputy Administrative Services Director  
Ms. Hope Blakely, HR Manager/EO Officer  
Ms. Jan Perez, Secretary, Administrative Services

Employee Benefits Selection (action item)

Mr. Kirk Fjelstul presented this item to the committee. He gave a brief background on the medical and ancillary (vision, dental, long-term disability and life insurance) coverages. The staff's recommendation is to approve the following Health benefits for TRRC employees:

- Medical coverage: Cigna Alternative 1, which includes a high deductible plan, and a Health Spending Account (HSA). The HSA includes "seed" money with employee only at \$500; EE and spouse at \$750; EE and children at \$750; and Family at \$1,000.
- Ancillary coverage:
  - Vision with Humana

- Dental, Long-term disability and Life insurance with Cigna.

Committee Chair Rivers advised that the recommendation was “spot on.” **FORMAL ACTION: Committee Chair Rivers made the motion that the Finance, Audit and Administration Committee approve the following health benefits for TRRC employees:**

- **Medical coverage: Cigna Alternative 1, which includes a high deductible plan, and a Health Spending Account (HSA). The HSA includes “seed” money with employee only at \$500; EE and spouse at \$750; EE and children at \$750; and Family at \$1,000.**
- **Ancillary coverage:**
  - **Vision with Humana**
  - **Dental, Long-term disability and Life insurance with Cigna.**

**The motion was seconded by Mr. John Rainwater; Committee Chair Rivers asked if there was any discussion; hearing none, he called for the vote and the motion passed unanimously.**

#### DATE AND LOCATION OF NEXT MEETING

The Finance, Audit and Administration Committee will meet again on Thursday, May 27, 2021 at 12:30 p.m.; additional meeting details will follow.

#### ADJOURNMENT

Committee Chair Rivers adjourned the meeting.

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Ken Rivers, Chairman  
Finance, Audit and Administration Committee