

TO: PLANNING AND PROJECTS COMMITTEE

FROM: MR. CURTIS BROWN, JR., CHAIRMAN, PLANNING AND
PROJECTS COMMITTEE
THREE RIVERS REGIONAL COMMISSION

SUBJECT: MINUTES OF PLANNING AND PROJECTS COMMITTEE MEETING

The Planning and Projects Committee held a meeting at 11:00 a.m. on Thursday, January 28, 2021. Due to the COVID-19 pandemic, the meeting was held via a Zoom video/conference call. Committee Chair Curtis Brown, Jr., welcomed the members and called the meeting to order. He gave the invocation and led the committee members in reciting the Pledge of Allegiance. The roll call was taken and the following individuals attended:

Planning and Projects Committee Members in Attendance

Ms. Kay Pippin, Mayor, City of Jackson
Ms. Donna Armstrong-Lackey, Non-Public Member, Carroll County
Mr. Greg Wright, Non-Public Member, Coweta County
Mr. Lee Boone, Chair, Heard County
Ms. Kathy Knowles, Non-Public Member, Heard County
Mr. Bennie Horton, Commissioner, Lamar County
Mr. Doug Hollberg, Mayor, City of Griffin
Mr. Curtis Brown, Jr., Non-Public Member, Troup County
Mr. Norman Allen, Chair, Upson County

Additional Three Rivers Council Members in Attendance

Mr. Terry Nolan, Non-Public Member, Butts County
Ms. Charlene Glover, Mayor, City of Greenville

Guests in Attendance

Ms. Corinne Thornton, Office Director of Regional Community Services, Department of Community Affairs

Staff Present

Mr. Kirk Fjelstul, Executive Director
Ms. Peggi Tingle, Administrative Services Director
Ms. Amanda Turner, Deputy Administrative Services Director
Ms. Hope Blakely, HR Manager
Ms. Jan Perez, Secretary, Administrative Services
Ms. Jeannie Brantley, Planning Director

Ms. Kim Dutton, Planner
Mr. Paul Jarrell, Planner
Ms. Joy Shirley, AAA Director
Ms. Emily Rogers, Deputy AAA Director
Mr. Tommy Kennedy, Director, Transit Program
Ms. Pavielle Ludlow, Manager, Transit Program
Ms. Stephanie Glenn, Director, Workforce Development
Ms. Stephanie Matthews, Deputy Workforce Development Director

APPROVAL OF DECEMBER 10, 2020 MINUTES (action item)

Committee Chair Brown asked for a motion to approve the minutes for the December 10, 2020 meeting. Mr. Greg Wright made the motion to approve the December 10, 2020 meeting minutes; it was seconded by Ms. Donna Armstrong-Lackey. Committee Chair Brown called for the vote and the motion carried unanimously.

APPROVAL OF AGENDA (action item)

Committee Chair Brown asked for a motion to approve the agenda. Mr. Lee Boone made the motion to approve the agenda; it was seconded by Mr. Bennie Horton and carried unanimously.

DISCUSSION ON DRAFT YEAR ONE BROADBAND REPORT

Mr. Paul Jarrell presented this portion of the agenda. Mr. Jarrell gave a brief history of the Planning and Projects Committee and how the committee acts as the TRRC Broadband Task Force. He introduced a brief PowerPoint presentation and asked members to give input on what TRRC should include on a base level of current resources, data and mapping. Committee Chair Brown asked if there was an inventory of resources from each area. Mr. Jarrell advised that we do not currently have this, but that it can be done. The committee engaged in a good conversation concerning individuals and organizations that could assist with the broadband initiative. Ms. Corinne Thornton advised that COVID-19 may prompt broadband funding from the state; the state could possibly have \$50 million in funding for broadband.

PHASE II – SCHOOL VALIDATION PROJECT FOR ROADWAY ELEMENT VALIDATION AND MAPPING PROGRAM (REVAMP) (FORMERLY MAP-21)

Ms. Jeannie Brantley presented this portion of the agenda. She advised that the GIS Department is preparing to work on Phase II of the REVAMP project. The work will include school validation for each physical and functioning location. The seven (7) components that must be gathered in this process are as follows:

- Crosswalk presence
- Number of turn lanes
- On-street parking type
- Pedestrian signal presence
- Sidewalk presence
- School zone indicators
- Speed limits

The TRRC staff will be working with the counties in the following order:

- Pike County
- Troup County
- Heard County
- Lamar County
- Butts County
- Meriwether County
- Spalding County
- Carroll County
- Upson County
- Coweta County

Ms. Brantley advised that TRRC's GIS Planner, Mr. Sam Mukoro, is the project manager and will need assistance from relevant staff at school facilities in each member government's area.

STRATEGIC PLAN UPDATE

Ms. Brantley presented this portion of the agenda. The staff is focusing on the Strategic Plan's revised priorities, which include the following:

- 1a – Invest in employee growth and training – one (1) employee is currently enrolled in a Certified Public Manager (CPM) training program through the University of Georgia. Classes are being held virtually and in person and the program will be completed in May 2021.
- 4a – Establish a broadband task force – the Planning and Projects Committee members serve as the Broadband Task Force. Mr. Jarrell gave the members an update of the Task Force's report from today's meeting.
- 2c – Produce an electronic media plan – TRRC has established a Media Volunteer Committee to review our online platforms. The committee is currently evaluating and updating social media content on our website. It was noted that TRRC's various *Facebook* pages are being consolidated into one with this goal scheduled to be completed at the end of February 2021.

FY '20 FACT SHEETS

Ms. Brantley presented this portion of the agenda. The county fact sheets are an annual item that consist of data concerning TRRC services that were provided to the counties. Ms. Brantley reported that the fact sheets are drafts at this time and will be reviewed again by staff before the final edition is placed on the TRRC website by February 8, 2021. Mr. Nolan had a few questions about some of the data for Butts County; he was advised that the number of people served was for various programs (Transit, Aging Programs, Workforce, etc.) The staff also advised that participants must be screened to meet eligibility requirements for the different services.

OTHER BUSINESS

Committee Chair Brown shared that *CBS Evening News* recently aired a news story about the work being done in the City of LaGrange concerning "racial trust building and bridging the racial divide." The news feature concentrated on how trust building has impacted the citizens, Police

Chief Louis Dekmar and the LaGrange Police Department. Several committee members congratulated Committee Chair Brown on behalf of the LaGrange community.

Ms. Charlene Glover also shared that the City of Woodbury has received a Visionary Community Award in recognition of their broadband initiative from the Georgia Municipal Association (GMA).

DATE AND LOCATION OF NEXT MEETING

Committee Chair Brown advised that the Planning and Projects Committee will meet on Thursday, February 25, 2021 at 11:00 a.m.; more details will follow.

ADJOURNMENT

Committee Chair Brown adjourned the meeting after receiving a motion from Mr. Horton and a second from Mr. Wright.

Curtis Brown, Jr., Chairman
Planning and Projects Committee