

TO: PLANNING AND PROJECTS COMMITTEE

FROM: MR. CURTIS BROWN, JR., CHAIRMAN, PLANNING AND
PROJECTS COMMITTEE
THREE RIVERS REGIONAL COMMISSION

SUBJECT: MINUTES OF PLANNING AND PROJECTS COMMITTEE MEETING

The Planning and Projects Committee held a meeting at 11:00 a.m. on Thursday, January 23, 2020 at the Turin Town Hall in Turin, Georgia.

WELCOME, CALL TO ORDER, INVOCATION AND PLEDGE OF ALLEGIANCE

Committee Chair Curtis Brown, Jr., called the meeting to order. Mr. Bennie Horton gave the invocation and afterwards Committee Chair Brown led the committee members in reciting the Pledge of Allegiance.

Planning and Projects Committee Members in Attendance

Ms. Kay Pippin, Mayor, City of Jackson
Mr. Greg Wright, Non-Public Member, Coweta County
Mr. Lee Boone, Chair, Heard County
Mr. Bennie Horton, Commissioner, Lamar County
Mr. Douglas Hollberg, Mayor, City of Griffin
Mr. Curtis Brown, Jr., Non-Public Member, Troup County
Mr. Norman Allen, Chair, Upson County

Additional Three Rivers Council Members in Attendance

Mr. Terry Nolan, Non-Public Member, Butts County
Mr. Terry Agne, Non-Public Member, Carroll County
Ms. Kathy Knowles, Non-Public Member, Heard County
Ms. Gwen Flowers-Taylor, Chair, Spalding County
Mr. Matthew Middleton, Non-Public Member, Spalding County

Staff Present

Mr. Kirk Fjelstul, Executive Director
Ms. Hope Blakely, HR Manager
Ms. Jeannie Brantley, Planning Director
Ms. Peggi Tingle, Director, Administrative Services
Ms. Amanda Turner, Deputy Administrative Services Director
Ms. Stephanie Glenn, Director, Workforce Development
Ms. Stephanie Matthews, Deputy Workforce Development Director

Ms. Jan Perez, Secretary, Administrative Services

APPROVAL OF OCTOBER 24, 2019 MINUTES AND DECEMBER 12, 2019 (action item)

Committee Chair Brown asked for a motion to approve the minutes for both the October 24, 2019 and the December 12, 2019 meetings. Ms. Kay Pippin made the motion to approve both the October 24, 2019 and December 12, 2019 meeting minutes; it was seconded by Mr. Douglas Hollberg and carried unanimously.

APPROVAL OF AGENDA (action item)

Committee Chair Brown advised the committee that he wanted to amend the agenda to include a Cooperation Resolution Discussion; Mr. Kirk Fjelstul will make this presentation to the committee. Mr. Norman Allen made the motion to amend the agenda to include the Cooperation Resolution Discussion; it was seconded by Mr. Greg Wright and carried unanimously.

COOPERATION RESOLUTION DISCUSSION

Mr. Fjelstul presented this portion of the agenda. He provided a copy of the document to the committee and advised them that the resolution does not expose Three Rivers Regional Commission (TRRC) to any financial obligation; this is a document that “expresses cooperative intent” among all the regional commissions. Each regional commission will take this draft resolution and share it with their councils or boards. He advised the members that action would need to be taken in February regarding this matter. The draft resolution prompted a discussion between the members with Ms. Kathy Knowles adding that the resolution “is what we have been doing for a while.” The council would still have to vote on TRRC assisting any other regional commission with a project. Mr. Fjelstul also mentioned that the legislature may introduce some legislation to reduce the size of the regional commissions’ councils, specifically, the number of non-public members on each council or board.

DCA PERFORMANCE AUDIT

Ms. Jeannie Brantley presented this portion of the agenda. The Georgia Department of Audits and Accounts (DOAA) completes audits of regional commissions each year. They pick three (3) regional commissions for “on-site” visits and the remaining nine (9) regional commissions must participate in “desk” reviews. (TRRC had a “desk” review last year.) Surveys are sent to the local governments, but the regional commissions do not know when these surveys are emailed. Page 5 contains the regional commission performance scorecard based on survey questions covering four (4) categories: planning, intergovernmental coordination, staff and overall satisfaction. The performance target for some of the categories is 90%; TRRC met the staff criteria with 91%; the success stories category with 6 and the local governments with QLG status with 98%. Page 9 is the scorecard used to assess the regional commissions’ compliance with certain state laws or regulations. TRRC was in full compliance according to this particular scorecard.

STRATEGIC PLAN IMPLEMENTATION

The committee members received handouts of the Strategic Plan Implementation. Ms. Brantley briefly reviewed several aspects of the Strategic Plan that were adjusted to include committee members' previous suggestions. The committee members had some additional ideas for specific areas of the plan and this prompted a discussion. Ms. Brantley also provided a tentative agenda for the Broadband Task Force (which is a part of the plan). This was not an action item, but the members agreed with the tentative meeting agendas that she presented.

OTHER BUSINESS

Nothing was mentioned under this portion of the agenda.

DATE AND LOCATION OF NEXT MEETING

Committee Chair Brown advised that the Planning and Projects Committee will meet on Thursday, February 27, 2020 at 11:00 a.m.; the meeting location is the Turin Town Hall in Turin.

ADJOURNMENT

Committee Chair Brown adjourned the meeting.

Curtis Brown, Jr., Chairman
Planning and Projects Committee