

Summary of the Three Rivers Workforce Development Board (TRWDB)
Thursday, October 28, 2021 at 9:00AM

Called to Order

Chairman Eley called the meeting of the Three Rivers Workforce Development Board to order on October 28, 2021 at approximately 9:03 a.m., via Zoom teleconference.

Chairman Eley welcomed everyone in attendance that were present at the meeting. After the roll call, Chairman Eley informed the Board members that we met quorum.

Chairman's Reports

Approval of the Consent Agenda (Action Item)

Chairman Eley asked for a motion to approve the consent agenda.

Motion:

Jennifer Corcione made a motion to approve the consent agenda. Dave Lamb, 2nd the motion. All Agreed.

TRWDB December Meeting

Chairman Eley ask for the board's approval to move the December board meeting to February 24, 2022.

Motion:

Dave Lamb made a motion to move the December board meeting to February 24, 2022. Amanda Fields, 2nd the motion. All Agreed.

New Business

Director's Report – Stephanie Glenn, Workforce Director

NAWB Google Scholarships

Stephanie Glenn provided an overview of the Google Scholarships opportunities with the Board Members.

PY20 Monitoring Update

Stephanie Glenn provided the board members of the PY20 Monitoring for this program year. She informed the board members that the TRWDB board attendance is an issue with this year's monitoring. She informed the board members that they can only have three (3) consecutive absences in a program year; after the 2nd absence, the board member will be notified. Stephanie informed the board members this program year, we will keep them abreast of their attendance.

Deputy Director's Report – Stephanie Matthews, Workforce Deputy Director

RFPs - Career and Youth Services

Stephanie Matthews provided an overview of the Request for Proposals for Career and Youth Services. She informed the board members that these RFPs will be for Adult Education and Training Services. She informed board members that the bidders conference will be held on November 9th.

NADO Award

Stephanie informed the board members that Three Rivers Workforce Development won the 2021 NADO award.

Business Services – Danny Mitchell, Business Services Manager

JobsEQ Data Subscription Agreement (Action Item)

Danny Mitchell provided an overview of the JobsEQ Data Subscription agreement to the board members. He informed the board members that the total cost for a one-year data subscription is \$8,726.00, and the funds will come out of the Sector Partnership Grant.

Chairman Eley ask for a motion to approve the JobsEQ Data Subscription agreement.

Motion:

Jennifer Corcione made a motion to approve the JobsEQ Data Subscription agreement. Dave Lamb, 2nd the motion. All Agreed.

Other Business

Cyber Attack

Kirk Fjelstul, TRRC Executive Director informed the board members that the Regional Commission was subject to a cyber-attack in July. He stated that we have notified the state and federal authorities of the attack. He stated that notices will be going out to everyone that we had protective information on in our system. We will post the notice and the date of the incident to the TRRC website and notify prominent media.

Next Meeting

Chairman Eley informed the Board members that the next Board meeting is scheduled on February 24, 2022.

Adjourn

Chairman Eley asked for a motion to adjourn. All Agreed.