
Summary of the Three Rivers Workforce Development Board (TRWDB) Thursday, October 22, 2020 at 9:00AM

Called to Order

Chairman Hilton called the meeting of the Three Rivers Workforce Development Board to order on October 22, 2020 at approximately 9:05 a.m., via Zoom teleconference.

Chairman Hilton welcomed everyone in attendance that were present at the meeting. After the roll call, Chairman Hilton informed the Board members that we met quorum.

Chairman's Reports

Action Item

Approval of the Consent Agenda

Chairman Hilton asked for a motion to approve the consent agenda.

Motion:

Donna Lackey made a motion to approve the consent agenda. Brandon Eley, 2nd the motion. All Agreed.

TRWDB Retreat

Chairman Hilton provided an overview of the TRWDB Retreat. Stephanie Glenn informed the board members that our deposit will not be returned, but we have up until December 2021. Everyone agreed that spring will be a good time to have the TRWDB Board Retreat. Stephanie informed the board members that the TRRC Council and the TRRC Travel Committee members would have to approve the travel. Kirk Fjelstul stated that the board could meet in November if needed to discuss further.

New Business

Director's Report – Stephanie Glenn, Workforce Director

One-Stop Operator

Stephanie Glenn informed the Board members that Workforce will be putting an RFP out for the One-Stop Operator. She stated that she will keep the board members updated.

Finance Reports

Grant Performance Indicators

Stephanie Glenn provided an overview of the Grant Performance Indicators to the Board Members.

PY19 Monitoring Update

Stephanie provided an overview of the PY19 Monitoring. She stated that we had six findings this year, and nothing outstanding. She informed the board members that we needed to fill two vacant positions, which includes Carroll and Lamar County. She informed the board that we have until November 15, 2020 to fill those vacant seats.

Local Plan Update

Stephanie informed the Board members that the Local Plan was approved for three years.

Program Services – Carolyn Mitchell, Program Services Manager

Action Item: Correctional Facility Welding Agreement Extension

Carolyn asked for the Board's approval to increase the West Georgia Technical College (WGTC) correction welding program agreement/contract to \$286,750.00. She stated that the original contract value was \$185,000. She stated that the funds to support this training program will come from a workforce training agreement with WGTC that expires December 2020 with remaining funds.

Chairman Hilton asked for a motion to approve the Correctional Facility Welding Agreement Extension.

Motion

Todd Browning made a motion to approve the Correctional Facility Welding Agreement Extension. Donna Lackey 2nd the motion. Angela Berch abstained. All Agreed.

Business Services – Danny Miller, Business Services Manager

Danny provided an overview of the Business Services program and upcoming event. He informed the Board members that Business Services will be hosting a Healthcare Round Table event on November 19th.

Other Business

Kirk Fjelstul, TRRC Executive Director informed the Board members that Stephanie Glenn completed a Case Study about the Correctional Facility Welding Program with NADO. Stephanie informed the board members that Workforce won a NADO award.

Next Meeting

Chairman Hilton informed the Board members that the next Board meeting is scheduled in December. He asked the board members if everyone is in favor of moving the December board meeting to February 2021. All board members were in favor of moving the December board meeting to February.

Adjourn

Chairman Hilton asked for a motion to adjourn. All Agreed.